

2018
Joint Usage and Research Center Programs
at the Institute of Economic Research, Hitotsubashi University
Application Guidelines

The Institute of Economic Research, Hitotsubashi University, has been approved by the Minister of Education, Culture, Sports, Science and Technology as a center for “high-level empirical analysis of the Japanese and global economies.” With a focus on providing an environment for using government micro data, we aim to form an international joint research center on the basis of the development of institutional and policy research, including synergistic research results combining theory and empirical evidence, along with broad collaboration between industry, government, academia, and international organizations. In these efforts, we are oriented toward positive research based on the consolidation and enhancement of data and archives and the development of statistical analytical methods.

To promote these goals, the Institute of Economic Research is recruiting individuals in (I) the Project Research Program and (II) the Government Statistics Anonymized Data Usage Promotion Program as a part of the Joint Usage and Research Center. Application guidelines are as follows:

1. Definition

The project research program is for research on specific topics in economics by researchers who are not a member of the faculty of the Institute of Economic Research using the research resources of the Institute of Economic Research.

2. Qualifications

Researchers from universities or research institutes, or other equivalent organizations can apply. Research contributors may include graduate students. Please note that principal investigators who have been accepted into this program within the last two years may not apply as the principal investigator, except for the cases in Article 6 below.

3. Number of successful applicants

Approximately 15 applicants will be selected.

4. Research grants

Research grants of up to ¥1 million per research project are available to assist with expenses necessary for research (such as supplies, travel, honorarium, venue use, printing and so forth) based

on the Hitotsubashi University's accounting criteria and are implemented through the research center's budget. Please note that research grants are implemented and managed through the Institute of Economic Research. Expenses to be covered may be increased or decreased from the requested amount upon review. (Considering the nature of our budget, computers, tablets, other peripheral devices, and other information processing and communication devices are ineligible.)

5. Research period

This period covers the time from the date of selection for the research program until March 31, 2019. In principle, extensions are not permitted.

6. Continuing application

As one of our main objectives is the effective utilization of resampling data, in spite of Article 5 above, you are allowed to apply continuously for a up to two years using the same title conducted by the same principal investigator. Please note that it is permitted only for research topics using the forms returned to the statistical survey in accordance with Article 33 of the Statistics Act. In this case, you need to attach the scanned file of the consent agreement forms when you apply. (If you have not received the consent agreement forms at the time of grant application [December 15], please attach materials which show the record of exchange concerning the data usage permission. And you must submit the scanned file of the consent agreement forms [permission for 2017 fiscal year, April 2017-March 2018] no later than the end of March 2018.) The principal investigator must submit the second year's application as well as the research result report for each fiscal year. The research period of this "Joint Usage and Research Center Programs" project is six years between the academic years 2016 and 2021. Please make note of this period when you apply.

7. Research topics

The Institute for Economic Research encourages joint research in five basic fields of research toward achieving the specific goals of the Joint Usage and Research Center in 2018: (1) economic analysis using government statistical micro data;^{*1} (2) economic research on business enterprises, prices, household expenses, labor, education, population aging and declining birth rates, or pension and taxation using micro data; (3) empirical research using high-frequency data on asset prices; (4) construction of historical and industrial data sets for international comparison; and (5) basic research on normative economic analysis. Project research topics consistent with research topics receiving particular emphasis by the Institute of Economic Research are preferable.^{*2}

*1 When using government micro data in the project, applicants must be aware of the eligibility requirements stipulated by the relevant authorities. Applicants can use an "onsite facility" as well when

using government micro data. For details, please refer to the “Research Project Implementation Guidelines.”

*2 For further details, please refer to the institute’s webpage for largescale research projects (<http://www.ier.hit-u.ac.jp/English/project/index.html>)

8. Research organizations

A research organization comprises a principal investigator and research contributors. The principal investigator is an individual who applies for project research, assumes a leading role in conducting research, and submits a report to the institute on the research organization’s activities upon completion of the research period as a principal investigator of the organization. Please note that those who work in the faculty of the Institute of Economic Research (full-time professors, associate professors, assistant professors, research associates and adjunct faculties) cannot serve as principal investigators. A research contributor is an individual who conducts project research with the principal investigator; therefore, it is preferable to include those from the faculty of the Institute of Economic Research.

9. Research results

When the members of the research organization present or publish their results, they must clearly acknowledge within their publications that they received a research project grant from the Institute of Economic Research. (For example: This research was supported by the Joint Research Center, Institute of Economic Research, Hitotsubashi University.)

10. Research results report

The principal investigator must submit a PDF file as well as the Word file, before converting into PDF, of the report of the research results in a format designated by the Institute of Economic Research within one month of the completion of the research period. Portions of the research results report may be published on the website of the Institute of Economic Research.

11. How to apply

After completing the required items of the specified application form, the research applicant must submit an electronic version of the application (PDF file as well as the Word file, before converting into PDF) to the email address kyodo-riyou@ier.hit-u.ac.jp from the research applicant’s email address. After receiving your application, we will contact you. In case you do not receive a response to your submission, you can call us on the number provided below.

Contact number: 042-580-8382 (Ms. Akemi Okayasu, Faculty Support Office)

12. Application deadline

The application must arrive by December 15, 2017.

13. Decision notification

Decisions will be made on the basis of a review by the Joint Usage and Research Committee and applicants will be notified by the end of March 2018. The principal investigator must sign and submit a “Written Pledge on the Use of the Joint Usage and Research Center Programs at the Institute of Economic Research, Hitotsubashi University” before starting any research project.

II. Government Statistics Anonymized Data Usage Promotion Program

1. Purpose

This program assists individuals who meet the following application eligibility criteria and conditions to promote the use by young researchers of anonymous government statistical data, which the Research Centre for Information and Statistics of Social Science provides.

2. Application eligibility criteria and conditions

- (1) Individuals under 40 years old who aspire to become full-time researchers^{*1} and graduate students.^{*2}
- (2) Those who requesting to use anonymous data applying through the Research Centre for Information and Statistics of Social Science under this program for the first time.
- (3) One's formal request to use anonymous data has been finalized.
- (4) After applying, finalize the procedures for using anonymous data; procedures must be completed by the date of receipt of anonymous data.
- (5) Come into the Research Centre for Information and Statistics of Social Science to pick up anonymous data in person^{*3}.

*1 Individual application only. Past research performance required.

*2 Individual applications only. Recommendation by faculty research supervisor required.

*3 Plan to spend approximately one hour, including an explanation of precautions for use.

3. Data provided by the Research Centre for Information and Statistics of Social Science

The following anonymous government statistical datasets are currently available at the Research Centre for Information and Statistics of Social Science.

- (1) Housing Survey (1993) and Housing and Land Survey (1998, 2003)
- (2) Employment Status Survey (1992, 1997, 2002 and 2007)
- (3) Survey on Time Use and Leisure Activities
 - Survey A (Time Use/ Leisure Activities) (1991, 1996, 2001, and 2006)
 - Survey B (Leisure Activities) (2001, 2006)
- (4) National Survey of Family Income and Expenditure (1989, 1994, 1999, and 2004)
- (5) Labour Force Survey (January 1989 – December 2012)
- (6) Population Census of Japan (2000 and 2005)

4. Number of successful applicants

Approximately 10 applicants will be selected.

5. Research grants

Research grants of up to ¥100,000 per application are available to assist with (1) travel expenses for visiting the institute to pick up the anonymous data and for presenting academic papers on research

results using anonymous data at an academic conference, (2) expenses for supplies such as the license fee for anonymous data paid to the National Statistics Center, and (3) printing, based on the Hitotsubashi University's accounting criteria and implemented through the center's budget. Please note that research grants are implemented and managed through the Institute of Economic Research. (Because of nature of our budget, computers, tablets, other peripheral devices, and other information processing and communication devices are ineligible.)

6. Grant period

From the date of selection until March 31, 2019.

7. Research results

When the members of the research organization present or publish their results, they must write clearly acknowledge within their publications that they received a research grant from the Institute of Economics Research. (Example sentence: This research was supported by the Joint Research Center, Institute of Economic Research, Hitotsubashi University.)

8. Research results report

A PDF file as well as the Word file, before converting into PDF, of the report of the research results in a format designated by the Institute of Economic Research must be submitted within one month of the completion of the research period. Portions of the research results report may be published on the website of the Institute of Economic Research.

9. Application deadline

September 30, 2018

10. How to apply

After completing the required items of the specified application form, the research applicant must submit an electronic version of the application (PDF file as well as the Word file, before converting into PDF) to the email address micro@ier.hit-u.ac.jp from the research applicant's email address. Prior approval from the recommender is required for the applicant who submitted the recommendation document in the application of anonymized data.

Before formally requesting data, please notify the anonymous data usage office at Institute of Economic Research of your intention to apply for this program.

After receiving your application, we will contact you. Please let us know by phone when you don't receive any reply even though you applied. Phone number: 042-580-8391 (Library, Research Centre for Information and Statistics of Social Science)

11. Decision notification

Decisions will be made based on review by the Joint Usage and Research Committee and the

applicants will be notified on a rolling basis. The principal investigator has to sign and submit a “Written Pledge on Use of the Joint Usage and Research Center Programs at the Institute of Economic Research, Hitotsubashi University “before starting the research project.

12. Comments

Please read the “Anonymous Data Usage Guidelines” carefully to ensure you fully understand anonymous data usage procedures.